

## CALIFORNIA – Move-out Document Checklist

The following list contains all required documents to be uploaded to resident card during move-out process. Note that any written communication, notices, and other documents must be uploaded.

- Notice to Vacate
- Move in/move out inspection
- Move out Statement
- Balance Owed Letter (if applicable)
- Move-out Invoices (mandatory)
- Move-out Photos
- Any Legal Documents (Judgements/Stipulation/Evictions, etc.).
  - o Judgement, if applicable
  - Writ, if applicable
- Military Documents/Orders (if applicable)
- Most current full signed lease or full signed renewal lease
- Rental Application
- Any buyout or concession addendums
- Roommate release, if applicable
- Copy of ID or Driver's License
- Paystub
- Promissory Note